



ALCALDÍA MUNICIPAL DE ROATÁN

Periodo 2018-2022

R-01

DEPARTAMENTO DE URBANISMO

Islas de la Bahía Tel: (504) 2445-1299

REQUIREMENTS TO APPLY FOR A CONSTRUCTION PERMIT

1. Copy of the Public Deed or Proof of Owner of the Real Estate duly authenticated by a lawyer.
2. Copy of the Receipt of the property the current year.
3. Personal documents of the such as:
 - a. Copy of identity card
 - b. Copy of passport (non-resident foreigners)
 - c. Copy of the Municipal Solvency
 - d. In case of being a Company, they must present a copy of the Constitution of the Company, a copy of RTN, a copy of the owner's identity or identity of the legal representative with their respective power of attorney and municipal solvency.
4. Personal documents of the Builder such as:
 - a. Copy of identity card
 - b. Copy of the Municipal Solvency
 - c. Copy of the current Builder's License
5. For Projects greater than 500,000.00Lps. Present a set of complete plans and an itemized budget including machinery, materials and workmanship signed and sealed by an Architecture or Engineering professional.
6. For projects with a budget of less than 500,000.00Lps. Submit plans or sketches signed by an Authorized Builder and Registered in the Municipality.
7. Fill out the Construction Request.
8. Present an Environmental License if required, and a Contract for Compliance with Mitigation Measures.
9. For Construction Companies and Companies present a copy of the current Operation Permit.
10. No permit will be granted without prior payment to the Municipal Treasury.
11. Others: For permits in Cayos Cochinos, you must contact Mr. Marcio Aronne of "Management and Protection of the Cayos Cochinos Marine Protected Area" E-mail: marcioaronne@gmail.com

*** Note: For more information consult the arbitration plan chapter I, article 16.**